

Apply for an ITIN with Neighborhood Tax Centers

Free Tax Help and Free ITIN Applications

What is an ITIN?

An Individual Taxpayer Identification Number (ITIN) is a number issued by the IRS and is used to file a tax return. It looks like a SSN but is only for filing a tax return. Use your ITIN on the tax return where the Social Security Number is required.

An ITIN does NOT:

- Give you the right to work in the U.S.
- Allow you to claim Earned Income Tax Credit (EITC)
- Change your immigration status
- Allow you to claim Social Security or other public benefits like food stamps, TANF or Medicaid.

How long will it take?

You will receive a letter from the IRS containing your ITIN in 6-8 weeks.



How do I get an ITIN?

Come to Neighborhood Tax Centers for free help with the entire process!

Step 1) Complete IRS Form W-7 and attach it to an original tax return.

Step 2) Meet with NTC Acceptance Agent and show **proof of foreign status and identity** by presenting either a current passport or two of the documents listed below. For adults, one document must include a photo.

- Birth Certificate
- National ID Card (Matricula Consular)
- Foreign Government Driver's License
- U.S. Driver's License
- U.S. State ID Card
- U.S. Visa
- U.S. Military ID
- U.S. Citizenship & Immigration Services ID
- School Records*
- Medical Records*

The documents must be originals, certified by the issuing agency and must NOT be expired.

*Applies only to children under age 14 OR under age 18 and a full-time student. Medical records must have an entry dated within one year of ITIN application date.

Will the IRS report me to the Department of Homeland Security (DHS)?

The IRS cannot report you to DHS for obtaining an ITIN. Only a court can make the IRS release information about you if you are in deportation proceedings or under suspicion for terrorist activities.

How do I use an ITIN?

You may use your ITIN to do the following:

- File an income tax return
- Claim your spouse, children, and other people you support on your tax return.
- Claim Child Tax Credit
- Start a wage record for possible future Social Security benefits

Why should I file a tax return?

- You may get a tax refund.
- Tax returns help to prove facts for possible immigration.
- You need to show a tax return when purchasing a home, applying for a loan, or attending college.

CALL 2-1-1
for
Locations &
Hours!